

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
April 16, 2019 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Alexandria Law
Mrs. Tinamarie Nicolo-Dorfner
Ms. Lauren Romano
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdén, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #19-235:

February 13, 2019 Special Meeting
March 19, 2019 Executive Session
March 19, 2019 Regular Meeting

March 20, 2019 Special Meeting
March 26, 2019 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
- Pageant of Success

WAMS – Coriell Science Fair

Keyan Vojdani – 1st place in Behavioral and Social Sciences

Shrish Bayyapu – 1st Place Environmental Sciences

Deven Chakrabarti & Vaughn Cultrara – 2nd Place Team Projects

D. Student Board Representatives

- Brenden Swanik
- Ashrit Verma
- Cara Petrycki
- Avani Giri

E. Board Committee Reports – Questions and Comments

F. Public Comment on Agenda Items

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – February, 2019 – Exhibit #19-236
2. **Cafeteria Report** – March, 2019 – Exhibit #19-237

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of February, 2019 attached as Exhibit #19-238.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$7,835,230.23 attached as Exhibit #19-239.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent**A. Board Member Resignation**

After 1 year and 3 months of service to the Moorestown Township Board of Education, the Board accepts, with regret, the resignation of Board member Tina Nicolo-Dorfner, effective March 22, 2019.

MOTION:

I recommend the Board accept the resignations of the following Board members:

- Tina Nicolo-Dorfner, effective March 22, 2019

Moved by: _____ Second: _____ Vote: _____

B. Policies and Procedures**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading.

- | | |
|----------------------|-------------------------------------|
| • Policy 0169.02 | Board Member Use of Social Networks |
| • Regulation 2464 | Gifted & Talented |
| • Policy 5330.04 | Administering an Opioid Antidote |
| • Regulation 5330.04 | Administering an Opioid Antidote |

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #19-240.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered and adopted on second reading.

- | | |
|---------------------------|--|
| • Policy 2415.06 | Unsafe School Choice Option |
| • Policy 2422 | Health and Physical Education |
| • Regulations 2460.8 | Special Ed Free and Appropriate Public Education |
| • Policy 2610 | Educational Program Evaluation |
| • Policy 4219 | Commercial Driver's License Controlled Substance and Alcohol Use Testing |
| • Policy 5337 | Service Animals |
| • Regulation 5530 | Substance Abuse |
| • Policy/Regulation 5600 | Student Discipline/Code of Conduct |
| • Policy/Regulation 5611 | Removal of Students for Firearms Offenses |
| • Policy/Regulation 5612 | Assaults on District Board of Education Members or Employees |
| • Policy/Regulations 5613 | Removal of Students for Assaults with Weapons Offenses |

- Policy/Regulations 7440 School District Security
- Policy/Regulation 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses
- Policy 8561 Procurement Procedures for School Nutrition

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #19-241.

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Professional Services Agreement

Approval is requested for the professional services agreements from Cooper Health System.

MOTION:

I recommend that the Board approve the attached agreements as per Exhibit #19-242 with Cooper Health System to provide related services as per Individualized Education Plans (IEPs) for an in-district and out of district student.

2. Home Instruction 2018-2019

Approval is requested for Home Instruction for students during the 2018-2019 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #19-243 for the 2018-2019 school year.

3. Burlington County Alternative School Placements for 2018-19

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #19-244 for the 2018-19 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

4. Special Education Out-of-District Placements 2018-19

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #19-245 for the 2018-19 school year at the locations indicated at the approved tuition rates with transportation provided.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-246.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-247.

3. Bid Award Rejection

MOTION:

WHEREAS, the Moorestown Township School District Board of Education (“the Board”) advertised for bids for Janitorial Services for Moorestown High School, William Allen Middle School, Upper Elementary School, South Valley Elementary School, Mary Roberts Elementary School, George Baker Elementary School and the Administration Building (“Janitorial Services”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the “Contracts Law”), provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as defined in the Contracts Law; and

WHEREAS, the Board received and publicly opened four (4) bids on April 5, 2019, in connection with the Janitorial Services; and

WHEREAS, upon reviewing the bids received, it was determined by the School Business Administrator, and appropriate staff and professionals, that each bid was either materially deficient or substantially exceeded the cost estimate and/or appropriation for the Janitorial Services; and

WHEREAS, the Contracts Law provides that a board of education may reject all bids in situations where the lowest responsive bid substantially exceeds the Board’s cost estimate and/or appropriation.

BE IT RESOLVED by the Board as follows:

Section 1. That all bids received for the Janitorial Services are hereby rejected.

Section 2. The Janitorial Services Specifications shall be reviewed and modified, as may be appropriate and/or necessary, so the services can be re-advertised for bidding as soon as possible.

4. 2019-20 Professional Services Agreement – Insight Workforce Solutions, LLC

MOTION:

WHEREAS, Insight is an educational staffing firm that specializes in the full-service management of substitute teachers and paraprofessionals for public schools;

WHEREAS, Insight provides services that eliminates the administrative responsibilities relating to the provision of substitute teachers, including the recruiting, credentialing, hiring, training, scheduling and day-to-day management of the substitute teacher workforce;

WHEREAS, the Board, based upon the recommendation of its Administration, has determined that it will be in the best interest of the School District to enter into a professional services contract with Insight for the provision of substitute teacher and paraprofessional services for the 2019-20 school year and that the award of a contract hereunder will provide high quality substitute teacher services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(5)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefore;

NOW, THEREFORE, BE IT RESOLVED, that the Moorestown Township Board of Education hereby approves professional services contract for substitute teacher and paraprofessional services between the Board and Insight for the term of July 1, 2019 through June 30, 2020, at a per diem rate of \$113.05 per day for substitute teachers, \$83.79 per day for substitute paraprofessionals, and \$199.50 per day for long term substitute teachers; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an appropriate contract with Insight upon final approval of the form of contract by Board counsel.

5. Donations

MOTION:

I recommend the Board accept the following donations:

- 24 gear bags from the Moorestown Wrestling Association to be used by the 2018-19 WAMS Middle School Wrestling Team

6. Resolution for Participation in Cooperative Pricing System

MOTION:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 16, 2019 the governing body of the Moorestown Board of Education, County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Moorestown Board of Education.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

7. Overnight Student Trips

The Finance and Operations Committee has reviewed and recommends approval of the following trips.

MOTION:

I recommend that the Board approve the overnight trips listed below:

Robotics Team	Bethlehem, PA	4/4/19 to 4/6/19
World Language Trip to France	France	6/24/19 to 7/2/19 (change of date to previously approved trip)

8. Bid Award

MOTION:

A resolution is requested to award the bid for Bid 19-7 "Spring Sports Transportation", opened on April 16, 2019 at 10:00 a.m., to the lowest responsible bidder.

Lowest Responsible Bidder	Amount
_____	\$ _____

Approval of Items 1 – 8:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 and 2019-2020 school year.

1. Appointments**Administrative Staff**

- a. Leslie Wyers, as a Supervisor for Special Education for the District. Ms. Wyers has a MA from Rutgers University. Her annual salary will be \$103,000.00 prorated, effective on July 1, 2019 through June 30, 2020.

Professional Staff

- a. Amanda Doto, as a Long Term Substitute School Counselor at the Upper Elementary School. Ms. Doto has a MA from Rowan University. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated (pending receipt of New Jersey Standard School Counselor Certification), effective on August 28, 2019 through January 22, 2020 (temporary leave replacement).
- b. Kimberly Potter, as a School Counselor at the Upper Elementary School. Ms. Potter has a MA from The University of Delaware. She has been placed on Column MA, Step 3 of the Teacher Salary Guide at a salary of \$54,270.00 prorated, effective August 28, 2019 through June 30, 2020.

Support Staff

- a. Gregory Cohen, as the Supervisor for the Transportation Department. Mr. Cohen's annual salary will be \$72,500.00 prorated, effective on April 15, 2019 through June 30, 2019.
- b. Kathleen Palait, as a Paraprofessional at the Middle School. Ms. Palait has been placed on Column Para AA/BS, Step 2 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$11.65 (4 hours per day) for an annual salary of \$8,667.60 prorated, effective April 29, 2019 through June 30, 2019.

2. Leave of Absence and Extensions to Leave of Absence**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Christine Maloney-Nolan, a Special Education Teacher at the George Baker Elementary School, an unpaid absence on June 5, 2019 through June 7, 2019.
- b. Melinda Hall, a School Counselor at the Mary Roberts Elementary School, a paid Medical Leave of Absence on April 29, 2019 through May 24, 2019.

- c. Kelly Renschler, a Special Education Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence February 4, 2019 through April 3, 2019; an unpaid Family Medical Leave of Absence April 4, 2019 through June 30, 2019; an extension to unpaid Family Medical Leave of Absence August 28, 2019 through September 13, 2019 (not to exceed 60 days); an unpaid Child Rearing Leave of Absence September 14, 2019 through February 2, 2020.
- d. Susan Jeffries, a 5th Grade Teacher at the Upper Elementary School, a .5 unpaid absence on April 12, 2019.

Support Staff

- a. Elizabeth Sandmeyer, the Development Manager for the District, a paid Medical Leave of Absence May 20, 2019 through June 7, 2019; unpaid Family Medical Leave of Absence June 8, 2019 through June 30, 2019.
- b. Laurie Banquier, a Paraprofessional at the George Baker Elementary School, an unpaid absence May 24, 2019.
- c. Kathleen McHugh, a Paraprofessional at the George Baker Elementary School, an unpaid absence April 5, 2019.
- d. Donna Prohuchuck, a Paraprofessional at the George Baker Elementary School, an unpaid absence April 8, 2019 and April 9, 2019.
- e. Cynthia LaRue, a Paraprofessional at the Mary Roberts Elementary School, an unpaid absence March 19, 2019.
- f. Barbara Barker, a Paraprofessional at the Upper Elementary School, an unpaid absence May 3, 2019 and May 6, 2019.
- g. Maureen Handlan, a Secretary at the Upper Elementary School, an unpaid absence April 12, 2019.
- h. Gina Taglianetti, a Paraprofessional at the Upper Elementary School, an unpaid absence March 25, 2019.
- i. Lois Caccese, a Paraprofessional at the Middle School, an unpaid absence May 24, 2019.
- j. Marcos Crespo, a Bus Driver for the Transportation Department, a .5 unpaid absence May 14, 2019 through May 17, 2019.
- k. Sandra Hoffman, a Bus Driver for the Transportation Department, a .7 unpaid absence April 1, 2019.

3. Resignation/Change of Resignation Date

Administrative Staff

- a. Jason Shainline, a Special Education Supervisor for the District, from April 12, 2019 to April 5, 2019.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Morgan Merlino, a Paraprofessional at the High School, effective April 5, 2019.

4. **Substitutes** - Exhibit #19-248
5. **Continuation of Employment-MAA** - Exhibit #19-249
6. **Continuation of Employment-Tenured Certificated Staff** - Exhibit #19-250
7. **Continuation of Employment-Non-Tenured Certificated Staff**-Exhibit #19-251
8. **Continuation of Employment-Secretarial Staff** - Exhibit #19-252
9. **Continuation of Employment-Building & Grounds Staff** - Exhibit #19-253
10. **Continuation of Employment-Job Coach** - Exhibit #19-254
11. **Continuation of Employment-Behavior Analyst** - Exhibit #19-255
12. **Athletic Volunteers** - Exhibit #19-256
13. **Athletics** - Exhibit #19-257
14. **Adjustment to Transportation Hours** - Exhibit #19-258
15. **Professional Development Staff** - Exhibit #19-259
16. **Community Forum Presenter** - Exhibit #19-260

Approval of Items 1 – 16:

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #19-261

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - WAMS - #9
 - UES - #6, #7
- Unsubstantiated
 - SV - #1

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – April 1, 2019

	2017-2018	2018-2019
High School	1272	1281
Middle School	638	638
Upper Elementary School	889	920
Elementary School	1143	1135
Total	3942	3974

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____